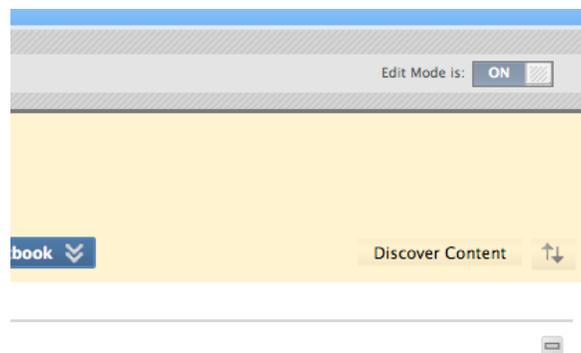




# Workshop/Academy Learn StudyMate Using Blackboard! Creating a New Assignment and Using the Grade Tab

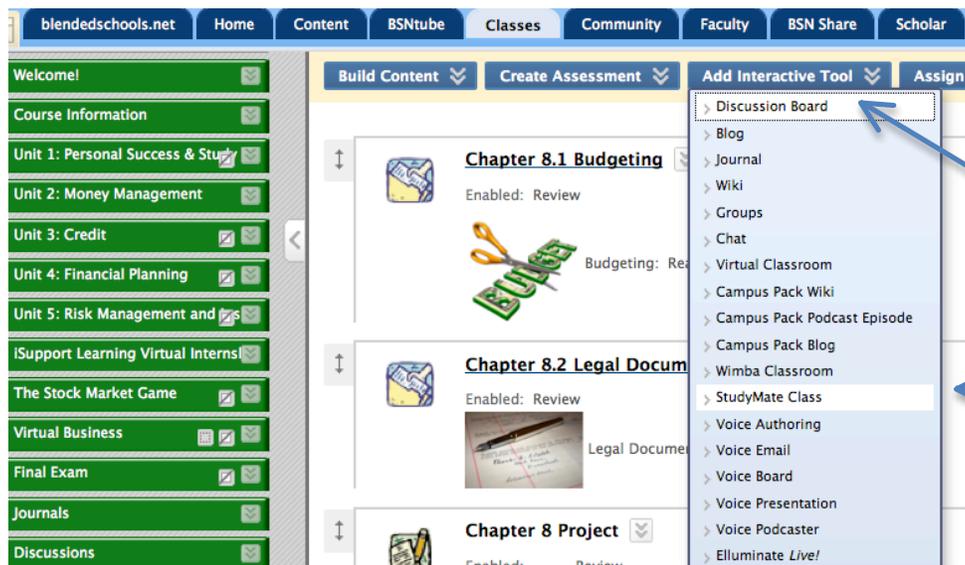
## CREATING A NEW STUDYMATE ACTIVITY

Step 1: Make sure the **Edit Mode** is **ON** before you begin. The Edit Mode allows the instructor to edit content in his/her Blackboard course. This button is located in the upper right corner of the screen.



Step 2: Select the course content folder in which you want the StudyMate activity to be displayed.

Step 3: Click on the double-down arrows on the **Add Interactive Tool** button and select **StudyMate Class** from the menu.





## Workshop/Academy Learn StudyMate Using Blackboard!

Step 4: Create a title for your activity and set the editing rights. If you will allow students to edit their own work, then select the bubble “*Only the original author can edit their items*”. You can also check instructor items such as: *Once edited by the instructor, don't allow further editing (even by the original author)*. You can decide which items are important for your activity.

### Add StudyMate Class Server

**1. Enter Information**

Title

Color  [Launch Color Palette](#)

**2. Editing Rights**

Only the original author can edit their items

Everyone in the course can edit each others items

Only the instructor can edit this project

Once edited by the instructor, don't allow further student editing (even by the original author)

**3. Submit**

- ✓ 1. Give it a title, such as: Chapter 1 Vocabulary
- ✓ 2. Choose your editing rights
- ✓ 3. When finished, click on **submit**

Step 5: Return to the course content folder and make sure that the StudyMate activity was successfully added to your course content.



# Workshop/Academy Learn StudyMate Using Blackboard!

## GRADE TAB

The **Grade** tab, which is only available to instructors, lists each student in the course who has accessed the StudyMate Class activity. Students who have not accessed StudyMate Class will not be listed in the Grade tab.

**Grading & Statistics**

Save

Last Name	First Name	Grade	Activities Viewed	Items Added	Items Edited
<a href="#">Peralta</a>	JoAnn	(instructor)	0	4	0

Save

**Class Statistics**  
 Activities Viewed (average/total): 0.00 / 0  
 Items Added (average/total): 0.00 / 0  
 Items Edited (average/total): 0.00 / 0

When grading is enabled in the **settings tab**, a new column will be created in the native grade book and grades will be synchronized between the values entered on the **Grade tab** and the grade book. Once grading has been enabled and some grades have been saved this setting cannot be changed. Changes to the column should be made directly in the native grade book.

**Editing Rights**  
 Only the original author can edit their items [\[explain\]](#)  
 Everyone in the course can edit each others items [\[explain\]](#)  
 Only the instructor can edit this project [\[explain\]](#)  
 Once edited by the instructor, don't allow further student editing (even by the instructor) [\[explain\]](#)

**Randomize**  
 Facts: All Items [\[explain\]](#)  
 Term/Definitions: All Items  
 Multiple Choice: All Items

**Accessibility**  
 Display the "Text View" activity from the View tab, usable with screen readers. [\[explain\]](#)

**Language**  
 Activities: English [\[explain\]](#)  
 Interface: English

**Topic List**  
  
 Add Topic  
 Rename topic to   
 Delete Topic

**Grading**  
 Enable grading [\[explain\]](#)  
 Grade Column Name: Chapter 1 Vocabulary  
 Points Possible: 0

Now, you know how to use StudyMate. It's that simple! Give it a try!